



Policy and Procedure #490

Client Discharge from Residential Services

Approval: _____ Effective Date: 5/9/24

POLICY:

Under certain circumstances, such as when a client has mastered all their training objectives and can benefit from a reduced support plan, EFI may choose to discharge a residential client. EFI may also discharge clients if EFI is unable to meet the client's needs; due to their lack of participation or because of their abusive, assaultive or at risk behaviors. Prior to considering a discharge from EFI's residential services, avenues for identifying and providing for the client's needs in their current situation will be explored. When necessary, EFI will then request that the \Developmental Disabilities Administration move the client to a more suitable living situation.

REFERENCE: WAC 388-101D-0200
DDA Policy 4.02

PROCEDURE:

1. EFI employees, supervisors and the Residential Director will develop corrective action plans in coordination with the DDA Case Manager. Additional staffing hours may be requested of DDA to meet short-term needs.
2. If problems continue, a meeting will be called to develop a strategy for further action up to and including a plan for movement out of EFI's program. Employees, supervisors, the Residential Director and DDA case management will be invited to participate.
3. In severe cases, where the client's or employee's safety is in jeopardy, EFI may request that DDA move the individual to a more appropriate placement.
4. When a client has mastered their training objectives and the Residential Director and the DDA Case Manager concur that they no longer require even minimal support, the client may be discharged from EFI's program.