



Policy and Procedure #430

Health Services Access for Residential Clients

Approval: _____ Effective Date: 5/9/24

POLICY:

Clients receiving residential services from EFI will be supported, instructed and assisted in utilizing health, personal care and hygiene services, mental health services, and dental services to the extent as agreed upon and outlined in their person centered support plans.

REFERENCE: WAC 388-101D-0150
WAC 388-101D-0185

PROCEDURE:

1. When indicated by a client's person centered support plan EFI employees will:
 - a. Assist clients to arrange for appointments with health professionals on an as needed basis.
 - b. Assist with and ensure transportation for clients to health services.
 - c. Ensure that clients will receive an annual physical and dental examination unless an exemption is granted, in writing, from the appropriate medical professional.
2. Employees will document a client's refusal to participate in health care services. Documentation will include a written description of events concerning the client's refusal to participate in health services and a training plan form with guidelines shall be completed.
3. In the event of emergency care the supervisor shall consult the client's DDA case manager by phone. Emergency care will be secured with verbal authorization.
4. EFI's medical coordinators and employees will maintain direct communication with health professionals, when indicated.
5. Health care provider's names, addresses, phone numbers, and instructions shall be preserved as a part of the clients' health records and documentation.